

Tasking Memorandum No. 00-199

Memorandum For Commanders, Defense Contract Management Districts and DCMA CAOs

Subject: DSCC Request for Copies of Contracts

Date:

Suspense Dates: May 3, 2000 and May 10, 2000

Target Audience: District Operations Chiefs, CAO Commanders

New Information/Guidance/Tools: As an outgrowth of recent customer reviews, DSCC, acting as the lead DLA Supply Center, is performing an analysis of the contracting processes of all DLA Supply Centers. DSCC has requested DCMA assistance in reconstructing some of their contract files. Specifically, DSCC requested that DCMA provide copies of the 379 contracts listed in the attached spreadsheet. Any questions about spreadsheet content can be referred to Ms. Deborah Haven, telephone: DSN 850-7626, commercial (614) 692-7626; facsimiles: DSN 850-3796, commercial (614)-692-3796; e-mail: Deborah-Haven@dsccl.dla.mil. Agency PLAS experts advise that all effort to complete the below taskings should be reported under PLAS Code 031A, Contract Receipt and Review; no program code should be used/indicated.

New Taskings:

1. The Commanders of the DCMA CAOs identified in the attached spreadsheet are each tasked to provide copies of their contracts to reach their respective District POCs by May 3, 2000. If any contracts are unavailable, please state the reason(s), District POCs are as follows:

DCMDE: Mr. Bob Guilfoyle, DCMDE-OOG, DSN 955-3341, commercial (617) 753-334 1

DCMDW: Ms. Carmen Glass, DCMDW-HOO, DSN 929-6557, commercial (310) 900-6557

2. The District Operations Chiefs are each tasked to ship copies of these contracts, along with the reason(s) for any missing contacts, to Defense Supply Center Philadelphia (DSCP) by May 10, 2000. (DSCP encourages partial deliveries as soon as possible, so that where necessary, they can try to obtain copies of the contracts that DCMA cannot provide from the contractors.) Shipments of contracts/reasons for unavailability should be directed to Defense Supply Center Philadelphia, ATTN: DSCP-IRWS/Ms. Regina Walkovic, 700 Robins Avenue, Philadelphia, Pa. 191 11.

Requirements: The DCMDs must confirm completion of this tasking to DCMA-OCT not later than close of business May 10, 2000.

Points of Contact for Further Information:

Dick Kane, e-mail: rkane@dcmlchq.dla.mil, DCMC-OB, DSN 427-2387 or commercial (703) 767-2387

Signature:



EDWYNN L. BURCKLE

Colonel, USAF

Acting Executive Director

Contract Management Operations

Attachments:

1. Filename: contract-hunt.xls